



PERU: Registration Procedure for Selling to the Government

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To sell to the Peruvian government suppliers must register with the National Registry of Suppliers (Registro Nacional de Proveedores, or RNP: <http://portal.osce.gob.pe/rnp/> in Spanish). The RNP consists of the following chapters: construction firms, construction consultants, suppliers of goods and services, and unqualified suppliers to the government. An individual or a company can register in any of the first three chapters and can choose to register jointly as a goods and services provider.

Registration with OSCE for foreign suppliers of goods and services, domiciled, or non-domiciled with a legal representative (in Spanish): <http://portal.osce.gob.pe/rnp/content/guias-manuales-y-folletos>.

- In order to register an LLC, Corp., or Inc., in the RNP as a provider of state, an entity must have previously registered a signed authorization in the Peruvian Public Registry; in order for that company to have a legal representative in Peru.

In addition to the documentation required for the registration of signed authorization in the Public Registry, the following documents are required to prove legal status to the OSCE (this information is only for providers of goods and services):

- Good Standing Certificate of the applicant company (as you know, this document must be original from the Secretary of State (not a copy obtained by the website). It should come to Peru duly apostilled (stamped).
- By-Laws (statutes) and a copy of incorporation. This document should come apostilled; and,
- A copy of the operating license granted by the City Hall (City Hall - City) where the company operates, also apostilled.

In addition to the above documents, the following company information will be needed (to complete the OSCE electronic form):

- Business address (from abroad);
- Telephone and Fax Company;
- Taxpayer Registration Number or its equivalent in the country of origin (tax identification number);
- Capital stock subscribed;
- Capital stock paid;
- Date of incorporation and who was the notary who made it;
- Number of record, volume and / or foil where it is registered company;
- Date of last capital increase;
- Nominal value of each share;
- If the company has a directory, you must enter the names of each of the Board members of the company (list full names and passports of all members), as well as indicating dates they became members of the Board;
- Record the names of the shareholders or associates of the company (full names and passport, if a company consign the tax identification number) as well as indicating on which date were admitted as shareholders of the company;
- Net income for the previous year;

- Entity Social Object /Corporate Mission Statement of the entity.

It needs to meet the exact information, in order to complete the electronic form, in an appropriate manner to avoid penalties or suspensions of RNP.

A local law firm can help with the registration process and act as the legal representative of the non-domiciled company. A list of law firms is available at:

http://photos.state.gov/libraries/peru/444495/resources/2014-12-10_Lawyer_List.pdf

For More Information

The U.S. Commercial Service in **Lima, Peru** can be contacted via e-mail at: office.lima@trade.gov;
Phone: (511) 618-2442, (511) 434-3040; Fax: (511) 434-3041; or visit our website: <http://www.export.gov/peru>

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